



Rizzetta & Company

Summit View Community Development District

**Board of Supervisors' Meeting
January 21, 2022**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544
813.994.1001**

SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the office of Rizzetta & Company, Inc., located at:
5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Doug Weiland Natalie Feldman Robert Tankel Pete Williams John Blakely	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Counsel	Jennifer Kilinski	KE Law Group
District Engineer	Paul Skidmore	Florida Design Consultants

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.summitviewcdd.org

January 13, 2022

Board of Supervisors Summit View Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Summit View Community Development District will be held on **Friday, January 21, 2022 at 10:00 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on December 17, 2021Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for November and December 2021Tab 2
- 4. BUSINESS ITEMS**
 - A. Consideration of AMTEC's Arbitrage Rebate Proposal Tab 3
 - B. Discussion Regarding RFQ for District Engineering Services.. Tab 4
 - C. Consideration of John Blakley's Resignation Letter..... Tab 5
 - D. Consideration of a Board Supervisor Replacement for Vacant Seat #1
 1. Administer Oath of Office to Newly Appointed Supervisor.....Tab 6
 2. Review of Form 1 and Sunshine Amendment
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Matthew Huber
Matthew Huber
Regional District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Summit View Community Development District was held on **Friday, December 17, 2021, at 10:00 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Dr. Weiland	Board Supervisor, Chairman
Natalie Feldman	Board Supervisor, Vice Chairman
Pete Williams	Board Supervisor, Assistant Secretary
John Blakley	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	Regional District Manager, Rizzetta & Company
Jayna Cooper	Associate District Manager, Rizzetta & Company
Jennifer Kilinski	District Counsel, KE Law Group (via conf. call)
Paul Skidmore	District Engineer, Florida Land Design & Permitting

Audience	None
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Huber called the meeting to order and conducted roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Huber advised for the record that no members of the public were present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Special Meeting held on August 6, 2021

The meeting minutes were amended to change the amount of the requisition under the sixteenth order of business.

On a Motion by Mr. Williams, seconded by Ms. Feldman, with all in favor, the Board approved the minutes of the Board of Supervisors' special meeting held on August 6, 2021 as amended for Summit View Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on
August 20, 2021**

A discussion ensued regarding HGS invoices.

On a Motion by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 20, 2021 as presented for Summit View Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for August,
September and October 2021**

On a Motion by Mr. Williams, seconded by Mr. Blakely, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for August (\$17,025.44), September (\$5,000.00) and October 2021 (\$9,500.80) for Summit View Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Egis Insurance Proposal
for Fiscal Year 2021/2022**

On a Motion by Dr. Weiland, seconded by Ms. Feldman, with all in favor, the Board of Supervisors ratified the Egis Insurance proposal for Fiscal Year 2021/2022 for Summit View Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Grau & Associates
Revised Engagement Letter**

Mr. Huber informed the Board that Grau & Associates had increased their fees for Fiscal Year ended September 30, 2021 due to bond issuance. The Board would like to revisit Grau & Associates agreement after a year.

On a Motion by Mr. Williams, seconded by Dr. Weiland, with all in favor, the Board of Supervisors approved Grau & Associates revised Engagement Letter for Fiscal Year ending September 30, 2021 for Summit View Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2022-01,
Meeting Notices**

Ms. Kilinski presented and reviewed Resolution 2022-01, Meeting Notices.

On a Motion by Mr. Blakley, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved Resolution 2022-01, Meeting Notices for Summit View Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Contractual
Assignment for Rizzetta Technology
Services**

On a Motion by Mr. Williams, seconded by Dr. Weiland, with all in favor, the Board of Supervisors approved the Contractual Assignment for Rizzetta Technology Services for Summit View Community Development District.

TENTH ORDER OF BUSINESS

**Discussion Regarding Public Facilities
Report**

Mr. Huber informed the Board that Florida Statutes requires the District to have a Public Facilities Report.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report. Mr. Williams asked if there were any legislation updates. Ms. Kilinski will provide the updates in the future.

B. District Engineer

Mr. Skidmore stated that the paving will start this week.

C. District Manager

Mr. Huber reminded the Board that the next regular scheduled meeting is January 21, 2022 at 10:00 a.m.

TWELFTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no audience members present to comment.

Mr. Huber asked if there were any Supervisor requests. Ms. Feldman inquired about the legislative updates. Mr. Williams explained the updates.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. Huber stated that if there was no further business to come before, then a motion to adjourn would be in order.

SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT

December 17, 2021 - Minutes of Meeting

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On a Motion by Ms. Feldman, seconded by Mr. Williams, with all in favor, the Board of Supervisors adjourned the meeting at 10:21 a.m. for Summit View Community Development District.

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Secretary/Assistant Secretary

Chairman/ Vice Chairman

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Tab 2

SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT

District Office · Tampa, Florida · (813) 994-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

Operation and Maintenance Expenditures November 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2021 through November 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$4,955.75**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Summit View Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2021 Through November 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Department of Economic Opportunity	001042	84981	Special District Fee FY 21/22	\$ 175.00
Hopping Green & Sams, P.A.	001040	124914	General Legal Services 07/21	\$ 780.75
Rizzetta & Company Inc	001041	INV0000062511	District Management Fees 11/21	<u>\$ 4,000.00</u>
Report Total				<u>\$ 4,955.75</u>

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SUMMIT VIEW COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures December 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2021 through December 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$10,256.00**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Summit View Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2021 Through December 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
KE Law Group	001043	513	General Legal Services 08/21	\$ 5,722.00
KE Law Group	001043	550	General Legal Services 10/21	\$ 289.00
KE Law Group	001043	874	General Legal Services 11/21	\$ 245.00
Rizzetta & Company Inc	001044	INV0000063093	District Management Fees 12/21	<u>\$ 4,000.00</u>
Report Total				<u>\$ 10,256.00</u>